



your value certified

albarubens

# Appeals and Complain

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## DOCUMENT REVISION HISTORY

	DATE	REASON	EDIT	APPR
CURRENT:	02 May 2023	General updates regarding certification activity	bolis	bolis
PREVIOUS:	18 Sep 2018	change number of GDPR Privacy	deluca	deluca
PREVIOUS:	29 Jan 2017	More details and pagination	terzaghi	deluca
PREVIOUS:	20 Oct 2015	First release	deluca	terzaghi

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## APPEAL OR COMPLAIN

The filling out of this form is recommended to allow a quick start with the management procedure of your complaint / appeal. It constitutes in fact a guide to the best formulation of the problems so that we can understand them and then, hopefully, solve. You can use your own form if it contains at least the information listed here.

As a rule, the complaint / appeal will be examined by a person other than the one who performed the activity to which it relates, to guarantee greater objectivity.

Albarubens agrees to a written and detailed response within thirty days of receiving.

The form must be sent by mail to the following address: [info@albarubens.it](mailto:info@albarubens.it)

Processing of personal data as per Regulation UE 2016/679: please read the statement on the site [www.albarubens.it](http://www.albarubens.it)

\* Required fields are marked with an asterisk

Your data (the complaint/appeal is signed by):

- \* Name
- \* Surname
- \* Company
- Address
- \* Telephone
- \* E-mail

Technical information:

- \* test report, certificate, offer or invoice to which the appeal or complain relates
- \* Appeal or complain detailed and technical description:

Attach the following documents to support the appeal or complain (number and title of the document):

There was a previous appeal or complaint against Albarubens?

- o YES
- o NO

With what result?

Date:

Signature:

End of document

AutoSigned by SSL Certificate

